

Vestry of St. James Episcopal Church

November 10, 2008

7:00 PM to 9:00 PM
119 Washington Street
Groveland, MA 01834

Meeting Minutes

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Present: Vestry: Mario Alvarez, Alice Claps, John Cole, Elaine Hatch, Jim Harrison, Chick Holmes, Cheryl Robinson,
Marya DeCarlen, Rector, Linda Chiango, Treasurer, Jennie Newcomb,
Absent: Jayne Smallman, Pat Sorenson
Guest None

Warden, Jim Harrison called the meeting to order at 7:05 PM

GUEST none.

How have you experienced a God given gift (your own or through someone else)? Members shared..

MINUTES Alice Claps presented the minutes from the prior meeting.

Motion: To approve the minutes of the October 20, 2008 meeting as presented.
Jim Harrison moved to accept, John Cole seconded, approved unanimously.

TREASURER'S REPORT Linda Chiango presented the Treasurer's Report.

For the month of October total receipts were \$12,524.64 and total expenses were \$13,143.14 (see report)

Motion: To approve the financial report as presented:
Alice Claps moved, Chick Holmes seconded, approved unanimously.

RECTOR'S REPORT

1. Discussion about CHI minutes attached to vestry minutes and vestry actions posted on website

Action Step: Alice will do the next two month's minutes in two formats besides the regular so that the Vestry can decide the final format.

2. Christmas Pageant—December 21, 2008 during 9:30 AM service

Motion: To approve having 2 services on December 21, 2008 one at 8:15 and one with pageant at 9:30 AM:
Jim Harrison moved, Alice Claps seconded, approved unanimously

WARDENS' REPORTS.

1. **Nominating Committee** report will be presented this meeting. Nominations are needed for new Vestry Members. Three will be needed: So far we have Wayne Sanborn who has indicated that he may be available; Todd Robinson; and Steve Shea who has indicated possible interest. Note that it is very desirable to have candidates who will serve as liaison functions with: Stewardship, Fellowship and Evangelism. We also have a need for the Vestry to select new Warden to replace John Cole, new Clerk and Diocese delegate by February 1st . .
2. **Vestry Stewardship Pledges due.** Kim Berents, Stewardship Committee requests that all Vestry pledges be submitted by November 16th. This is a critical part of the campaign to be able to "certify" that all Vestry members have pledged. Vestry members not here tonight--we will need follow up to ensure message gets to them.

Action Step: Rosemary will be asked to send out current reports for all pledged parishioners

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3. **Annual Meeting.** A good portion of the Vestry meeting of January 12th will be in preparation for the Annual Meeting on the January 18th

4. **Holiday Fair,** this coming Sunday (November 15th). It is important that Vestry members at least show up for a portion of this event to show support. In addition, while the fair is well staffed and run, not enough parishioners attend.

Action Step: *Linda will coordinate and discuss with Regina the delivery of holiday fair receipts to night deposit.*

5. Budget Worksheets from the Committees are needed by November 30th. Vestry members should remind their liaison about this.

6. Agenda Change. As of today, we will not include Real Capital Report

ACKNOWLEDGEMENTS

Jennie Newcomb presented the list of individuals to whom she had send cards or notes of recognition or gratitude during the past two month.

VESTRY LIAISON REPORTS

Christian Formation: Pat Sorenson – no report

Evangelism: Jayne Smallman – see report

Fellowship: Mario Alvarez – see report

Mission: Elaine Hatch –

Property: John Cole –

Stewardship: Cheryl Robinson – see report

Worship: Jim Harrison – see report

OLD BUSINESS none

NEW BUSINESS none

ADJOURN

Motion: To approve adjournment

Alice Claps moved, Elaine Hatch seconded, approved unanimously

Marya led us in a closing prayer

Meeting ended at 9:30 PM

Respectfully submitted,

Alice Claps, Clerk